



STATE OF WASHINGTON

**LAW ENFORCEMENT OFFICERS' AND FIRE FIGHTERS'
PLAN 2 RETIREMENT BOARD**

6639 Capitol Blvd., PO Box 43113 • Olympia, Washington 98504-3113 • (360) 664-7767

SPECIAL BOARD MEETING AGENDA

November 19, 2003

9:00 a.m. – 3:00 p.m.

**Department of Information Services Forum Building
Digital Academy Classroom, 1st floor
605 – East 11th Ave., Olympia**

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| 1. Approval of October 17, 2003 Minutes | 9:00 a.m. |
| 2. Introduction of Interim Executive Assistant | 9:05 a.m. |
| 3. Election of Chair & Vice-Chair | 9:10 a.m. |
| 4. 2002 Actuarial Valuation Report – Matt Smith, State Actuary | 9:15 a.m. |
| • Actuarial Smoothing Method – Asset Value Corridor | |
| 5. Actuarial Support for the Board – Steve Nelsen | 10:00 a.m. |
| • Possible Executive Action | |
| 6. Adoption of Supplemental Contribution Rate | 10:30 a.m. |
| • Possible Executive Action | |
| 7. Process for Bringing Forward Future Agenda Items | 11:00 a.m. |
| 8. Duty-Related Disability Withdrawals - Steve Nelsen | 11:20 a.m. |
| 9. Survivor Benefits for Duty-Related Deaths - Steve Nelsen | 11:50 a.m. |
| 10. Ethics Follow-up – Suzanne Shaw, Assistant Attorney General | 12:20 p.m. |
| 11. Administrative Update – Steve Nelsen | 12:50 a.m. |
| • Board Member Expense Reimbursement | |
| 12. Draft Board Policies – Steve Nelsen | 1:10 p.m. |
| • Possible Executive Action | |

13. Future Agenda Items 1:45 p.m.
- Executive Director Recruitment
 - December Agenda
 - Work Plan
 - Staff model
 - Office Space
 - Budget
 - Possible executive action on items previously considered
14. 2004 Meeting Schedule 2:30 p.m.
- Alternative meeting dates and location (possible executive action)
15. Possible Public Testimony 2:40 p.m.

Next Meeting

Wednesday, December 17, 2003 from 9:00 a.m. – 3:00 p.m.
Senate Conference Rooms A, B and C
John A. Cherberg Building, Capitol Campus, Olympia